



ALASKA SOCIETY OF RADIOLOGIC TECHNOLOGISTS BYLAWS
Revised 2014

ARTICLE I
NAME

The name of this Society shall be The Alaska Society of Radiologic Technologists (AKSRT) hereinafter referred to as the Society.

ARTICLE II
GOVERNING BODY

The American Society of Radiologic Technologists (ASRT) shall be the governing body. Societies needing counsel shall submit their problems to the ASRT executive office.

ARTICLE III
PURPOSES AND FUNCTIONS

SECTION 1: PURPOSES:

The purpose of this Society shall be to advance the professions of radiation and imaging disciplines and specialties; maintain high standards' of education; to enhance the quality of patient care; and to further the welfare and socioeconomics of radiologic technologists.

SECTION 2: FUNCTIONS:

- A. To provide meetings at which to transact Society business, to present scientific papers, to carry on educational activities, to discuss professional issues, and to encourage similar programs among organizations affiliated with the Society.
- B. To publish and disseminate information pertinent to the conduct of the Society or the profession.
- C. To assist in establishing and enunciating high standards of education and to implement them through appropriate channels.
- D. To stimulate and encourage research designed to provide the knowledge needed to assure increasingly efficient patient care.
- E. To expand educational opportunities and to develop programs designed to broaden the scope of technological service.
- F. To enunciate policies concerning the professional status, legislative activity, and the welfare of its members.
- G. To cooperate with external organizations or agencies whose policies are not in conflict with those of the American Society of Radiologic Technologists, as may be necessary to maintain continued progress and growth of the Society.

ARTICLE IV **MEMBERSHIP**

SECTION 1: POLICY:

- A. The name of the Society or any of its officers or board of directors in their official capacities shall not be used in connection with a commercial company or with any partisan interest, for other than regular functions of the Society. The Society shall be nonsectarian and non partisan. No candidate for public office shall be endorsed by it.
- B. The Society is committed to equal opportunity and nondiscrimination in all programs and activities. No one shall be denied opportunities or benefits on the basis of age, sex, color, race, creed, national origin, religious persuasion, marital status, sexual orientation, gender identity, military status, political belief or disability.

- C. It is the policy of this Society to endorse and support the American Society of Radiologic Technologists (ASRT).

SECTION 2: QUALIFICATIONS:

- A. Membership in the Society shall be open to those individuals associated with the practice, education or administration of radiation and imaging disciplines and specialties.
- B. All candidates for membership shall submit the prescribed application form properly completed, together with required fees and shall furnish any additional information as may be required.

SECTION 3: CATEGORIES:

- A. Active members shall be those who are registered by the American Registry of Radiologic Technologists (ARRT) or its equivalent or hold an unrestricted license under state statutes. They shall have all rights, privileges and obligations of membership including the right to vote, debate, hold office and serve as a delegate in the ASRT House of Delegates.
- B. Associate members shall be those who are or have been employed in the technical, educational, managerial or corporate aspects of the medical imaging or radiation therapy professions and do not qualify for active membership. They have the privileges and obligations of active members except to vote, hold office or serve as a delegate in the ASRT House of Delegates.
- C. Student members shall be those who are enrolled in radiologic science programs. They shall have the privileges and obligations of active members except to vote, hold office or serve as a delegate in the ASRT House of Delegates. Eligibility for student membership shall terminate upon certification or discontinuation of such education and shall be retained for students who have graduated but are not certified. This status shall not exceed a six-month period.
- D. Life members shall be active members who have rendered unusual service to the Society. They shall be selected by a two-thirds vote of the Board of Directors. They shall not pay dues and shall have all the privileges and obligations of active members.
- E. Honorary members shall be those to whom the Society may grant honorary membership for their service to the Society. They shall not vote, hold office, pay dues, or serve as a delegate in the ASRT House of Delegates.
- F. Retired members shall meet the ARRT retirement status. They shall not vote, pay dues, hold office or serve as a delegate in the ASRT House of Delegates.

SECTION 4: MEMBERSHIP FEES:

- A. The dues for members shall be of such amounts as are required by the Society. Dues for all members, established by the Board of Directors, requires adoption by a two-thirds (2/3) vote of the members voting at a Society business meeting.
- B. Notice of proposed dues increase shall be given to the membership thirty (30) days in advance.
- C. Dues are paid and membership renewed in January of every year.
- D. The membership fees for retired members shall be one-half (1/2) the active member's dues.
- E. No member who is in arrears for dues shall vote or hold office or shall be entitled to receive reports of the transactions of the Society. It shall be the duty of the secretary to erase from the membership rolls the name of any person who has not paid dues for more than sixty (60) days.

SECTION 5: RESIGNATION:

Any member may resign from membership by written communication to the secretary.

SECTION 6: SUSPENSION AND EXPULSION:

Any member may be suspended or expelled for cause. Sufficient cause for such suspension or termination of membership shall be a violation of the bylaws or any lawful rule or practice duly adopted by the Society or any other conduct prejudicial to the interest of the Society.

- A. If the Board of Directors deems the charges sufficient, the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.

- D. The member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Suspension or expulsion shall be by two-thirds (2/3) vote of the entire membership of the Board of Directors.

SECTION 7: REINSTATEMENT:

Any member who has resigned or whose membership has been deleted from the Society for other reasons may be reinstated only upon applying for reinstatement and payment of the dues and application fee for the year in which he is reinstated.

ARTICLE V **OFFICERS**

The election of officers of the Society shall be President, Vice President, Secretary, and Treasurer.

SECTION 1: RESPONSIBILITIES:

- A. President.
 - 1. Shall perform duties consistent with the office.
 - 2. Shall preside at all meetings of the Society.
 - 3. Shall be ex-officio member of all committees, except the nominating committee.
 - 4. Shall appoint committees unless otherwise provided for in the bylaws.
 - 5. Shall serve as the second signer on financial statements pertaining to the Society.
 - 6. Shall serve as Junior Board Member for his/her two year term, then as Senior Board Member the following two years, and as the Chairmen of the Board the following two years.
 - 7. Shall send, after the annual meeting, a society election report to the ASRT with all officers and board members' credentials verified.
- B. Vice President.
 - 1. Shall perform duties consistent with the office.
 - 2. Shall become acquainted with all the duties of the President.
 - 3. In the absence or inability of the President, the Vice President shall assume the duties of the President.
 - 4. Shall, at the request of the President, be official representative of the Society at any meetings the President is unable to attend.
 - 5. Shall be responsible for letters of appreciation to the host of the annual meeting.
 - 6. Shall consider being an Affiliate Delegate to the ASRT House of Delegates.
- C. Secretary
 - 1. Shall perform duties consistent with the office.

2. Shall take and keep on file minutes of all Society business meetings and Board meeting
3. Shall maintain accurate membership lists.
4. Shall send meeting notices to members.
5. Shall prepare an annual report.

D. Treasurer

1. Shall perform duties consistent with the office.
2. Shall receive all funds of the Society, keep them in an approved bank and payout same upon order of the Board of Directors.
3. Shall keep the books balanced at all times and have them available for audit at the request of the Board.
4. Shall surrender to the incoming treasurer, all financial document, money, supplies, equipment and other properties belonging to the Society.
5. Shall keep in agreement with the IRS and file tax forms when necessary.

SECTION 2: TERM:

- A. Officers shall serve for a term of two (2) years or until their successors have been appointed or elected. All officers shall surrender to their successors all records and properties belonging to the Society.
- B. The president shall serve for a term of two (2) years as president and two (2) subsequent years as Chair of the Board of Directors.
- C. The term shall begin at the close of the annual meeting when elected.

SECTION 3: ELIGIBILITY:

An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status changes.

SECTION 4: QUALIFICATIONS:

- A. An officer shall be a voting member of the Society and the ASRT.
- B. An officer shall practice in the medical imaging or radiation therapy profession or health care. An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status changes.
- C. An officer who meets eligibility requirements at the time of nomination shall be permitted to complete the term, even though employment status changes.

SECTION 5: VACANCIES:

- A. A vacancy in the office of President shall be filled by the Vice President.
- B. A vacancy in the office of Vice President, Secretary, or Treasurer shall be filled by an appointment by two-thirds vote of the remaining members of the Board of Directors to complete the unexpired term.
- C. In the absence or inability of the President or Vice President to act, Chair of the Board of Directors shall call the meeting to order and preside until a temporary Chair can be elected.

SECTION 6: ELECTIONS:

The President, Vice President, Secretary, and Treasurer shall be elected by a majority ballot at the annual meeting.

SECTION 7: NOMINATIONS:

- A. A nominating committee of two members and a Chair shall be appointed by the President with approval by the Board of Directors.
- B. Nominations may be submitted by any Society voting member.
- C. The committee shall satisfy itself that all candidates have the proper credentials.

SECTION 8: CENSURE, REPRIMAND AND REMOVAL:

Any officer may be censured, reprimanded or removed from the office for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against an officer.

- A. If the Board of Directors deems the charges sufficient, the person charged shall be advised in writing of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the officer at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.

- D. The officer shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

ARTICLE VI
BOARD OF DIRECTORS

SECTION 1: COMPOSITION:

- A. The Board shall consist of the immediate past president and the current elected officers. All Board members shall be voting members of the Society and the ASRT.
- B. The Chairperson of the Board shall be established by succession. The current president shall be junior member; the immediate past president shall be the Chairperson of the Board. The Chairperson of the board shall be non-voting member of the board

SECTION 2: DUTIES:

The Board of Directors shall:

- A. Be vested with the responsibility of the management of the business of the corporation.
- B. Control all funds and/or properties of the Society.
- C. Be familiar with the Society Bylaws.
- D. Change the dates or location of the annual meeting if found advisable.
- E. Cancel the annual meeting and provide for the election of officers in the case of a state or national emergency.
- F. Employ such personnel as may be necessary to conduct the business of the Society.
- G. Develop and adopt an annual budget.
- H. Provide for the audit of the finances and accounts.
- I. Assist any officer or committee when requested, or when the Board deems necessary.

- J. Fulfill requirements of ASRT regarding annual renewal, including documentation of corporate existence and proof of current IRS tax-exemption status and documentation of appropriate tax returns being filed with the IRS in the prior year
- K. In the absence or inability of the Chairperson of the Board of Directors to serve, the President shall preside at meetings of the Board.

Individual Responsibilities:

- 1. The Board Chairperson shall preside over all Board meetings and shall be responsible for advising all members of the Society of any special votes to take place.
- 2. The Senior Board Member shall become familiar with the duties of the Chairperson and preside over any meeting in the absence of the Chairperson. The Senior Board member shall install new officers of the Society at the President's Banquet during the annual conference in an election year.

SECTION 3: MEETINGS:

- A. The Board of Directors shall meet twice each year, once at the annual meeting and a second time to be determined by the Board members.
- B. The President or a majority of the members of the Board of Directors may call a special meeting, provided a fifteen (15) day notice to all Board members is given.
- C. Meetings of the Board may be held by teleconference, at the discretion of the Chair or President. Members of the Board shall each pay their own costs associated with participating in a teleconference, although the Society may pay set-up costs or other administrative costs of holding a special meeting by teleconference. Standing rules specific to meetings held by teleconference may be adopted by the Board.
- D. The Secretary shall be responsible for preparing minutes of all meetings conducted via teleconference.

SECTION 4: CENSURE, REPRIMAND AND REMOVAL:

Any Board member may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the Society. Such action may be initiated when the Board of Directors receives formal and specific charges against a Board member.

- A. If the Board of Directors deems the charges sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the Board member at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The Board member shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the remaining membership of the Board of Directors.

SECTION 5: QUORUM:

A majority of the Board of Directors' members shall constitute a quorum for all meetings.

ARTICLE VII
SOCIETY DELEGATES TO THE ASRT HOUSE OF DELEGATES

SECTION 1: DELEGATES:

- A. Two Society delegates and one alternate delegate shall be appointed by the Board of Directors.
- B. The President shall submit to the ASRT the names of the Society delegates and alternate delegates by the last business day of January or the Society delegate position shall remain open until after the ASRT House of Delegates' meeting. Delegate terms will begin on January 1st of the year following the annual AKSRT meeting.
- C. The President the power to remove delegates in accordance with Section 6 of this Article.

SECTION 2: QUALIFICATIONS:

A Delegate shall:

- A. Show proof of continuing education.

- B. Be a voting member of the ASRT and the Society for two (2) years immediately preceding nomination.
- C. Have served as an officer, or on the Board of Directors or as a committee member in the Society.
- D. Practice in the medical imaging or radiation therapy profession or healthcare.
- E. May serve concurrently on the board of any national medical imaging or radiation therapy certification or national accreditation agency.
- F. Have the time and availability for necessary travel to represent the ASRT.

SECTION 3: RESPONSIBILITIES:

- A. Society delegates shall attend the ASRT House of Delegates' meeting and all meetings required of delegates.
- B. Respond to communications from the ASRT office, ASRT Board of Directors or from the ASRT House of Delegates.
- C. Disseminate information to the Board of Directors and the Society.

SECTION 4: ABSENCE:

An absence exists when an appointed Society delegate is unable to fulfill the duties of the position during the ASRT House of Delegates' meeting. The delegate shall be considered absent for the purpose of that meeting only. It is the responsibility of the Society delegate to notify the ASRT, the Speaker of the House, and the alternate delegate of the delegate's inability to attend the conference, as soon as possible. The alternate delegate shall be seated for the meeting only. Any delegate position or alternate delegate position not filled by the appointment process remains open. There shall be no on-site credentialing of delegates.

SECTION 5: VACANCIES:

A vacancy exists when a delegate has submitted a written letter of resignation or when a delegate position has not been filled by the appointment process. A delegate vacancy caused by the written resignation of a delegate shall be filled by the appointed alternate delegate.

SECTION 6: CENSURE, REPRIMAND AND REMOVAL:

Any Society delegate may be censured, reprimanded or removed from the position for dereliction of duty or conduct detrimental to the ASRT or the Society. Such action may be initiated when either Board of Directors receives formal and specific charges against the delegate.

- A. If the Board of Directors deems the charges sufficient, the person charged shall be advised, in writing, of the charges.
- B. A statement of the charges shall be sent by certified or registered mail to the last recorded address of the delegate at least twenty (20) days before final action is taken.
- C. The statement shall be accompanied by a notice of the time and place of the meeting of the Board of Directors at which the charges shall be considered.
- D. The delegate shall have the opportunity to appear in person and be represented by counsel to present any defense to such charges before action is taken.
- E. Censure, reprimand or removal shall be by two-thirds (2/3) vote of the respective Board of Directors.

ARTICLE VIII **COMMITTEES**

SECTION 1: COMMITTEES:

- A. There shall be standing committees established by the Board of Directors as deemed necessary.
- B. All committees shall have a chairperson appointed by the President and approved by the Board of Directors unless otherwise specified in these Bylaws.
- C. ADHOC Committees may be appointed by the President or the Board of Directors for a specific purpose. The committee will expire at the completion of the work and its final report.
- D. Legislative Committee:

The purpose of the AKSRT Legislative Committee is to advocate for the licensure review legislation in the State of Alaska, as well as keep up to date specifically on the Care Bill.

SECTION 2: VACANCIES:

A vacancy in any committee shall be filled by appointment by the President.

ARTICLE IX
MEETINGS

SECTION 1: ANNUAL MEETING:

- A. The Society shall hold an annual meeting each year for the purpose of installing officers, receiving reports, amending Bylaws, conducting other business as may arise, and for presenting educational programs.
- B. The dates and location of the annual meeting shall be voted on by the voting membership at the annual meeting of the prior year. All communities around the state should be encouraged to host an annual meeting when possible.

SECTION 2: SPECIAL MEETINGS:

Special meetings of the Society may be called at such time and place as may be designated by the Board of Directors or President. A majority of this group shall constitute sufficient authority. Members shall be notified at least fifteen (15) days in advance of such meeting, together with a statement of the business to be transacted. No business other than that specified shall be transacted at a special meeting.

SECTION 3: QUORUM:

A quorum for the Annual Business Meeting or for any special Society meeting shall consist of twenty-five percent (25%) of the voting members in attendance and includes not less than two (2) officers.

ARTICLE X
PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the AKSRT in all cases to which they are applicable and in which they are consistent with these bylaws.

ARTICLE XI
AMENDMENTS

These bylaws may be amended, revised or repealed by a two-thirds (2/3) vote of the members voting at the annual meeting. Notice of Bylaw amendments shall be provided to the membership at least thirty (30) days prior to the annual meeting. Such amendments shall become effective immediately following the annual meeting.

ARTICLE XII
INDEMNIFICATION

To the greatest extent of the laws of Alaska, every officer, director, employee, or delegate of the Society shall be indemnified by the Society against all expenses and liabilities, including attorneys' fees, in connection with any threatened, pending or completed proceeding in which the above-named individual is involved by reason of the above-named individual being or having been an officer, director, employee, or delegate of the Society if the above-named individual acted in good faith and within the scope of the above-named individual's authority and in a manner reasonably believed to be not opposed to the best interest of the Society. In no event shall indemnification be paid to or on behalf of any above-named individual going beyond or acting beyond the powers granted by authority of this organization or bylaw. The foregoing right of indemnification shall be in addition to, and not exclusive of, all other rights to which such officer, director, employee or delegate may be entitled.

ARTICLE XIII
DISSOLUTION

In the event of dissolution or final liquidation of the Society, all of its assets remaining, after payment of its obligations shall have been made or provided for, shall be distributed to and among such corporations, foundations, or other organizations organized and operated exclusively for the scientific and educational purposes, consistent with those of this Society, as designated by the Board of Directors.